



# ST. MARY'S SECONDARY SCHOOL

Holy Faith Convent, Glasnevin, Dublin 11



5<sup>th</sup> October 2018

Dear Parents/Guardians,

I am writing to inform all parents/guardians that there is a vacancy on the Board of Management for a Parents' Representative.

All members of the Board of Management are appointed by the Trustees. Members of the Board do not act in a representational capacity. Trustees appoint four trustee nominees to the Board. The school staff elects two nominees who are then appointed by the Trustees to the Board of Management. The parents elect two nominees who are also then appointed by the Trustees.

You are invited to nominate a parent/guardian to go forward for election. If you are nominating a person other than yourself, be advised that the consent of the nominee has to be sought before putting the name forward.

Please forward nominations to the school by Monday 5<sup>th</sup> November. The new Parents Representative will be elected at the AGM on Tuesday 6<sup>th</sup> November 2018.

We look forward to seeing as many of you as possible at the AGM of the Parents Association.

Yours sincerely,

Bernadette Bourke  
Secretary to the Board of Management

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## **Nomination Form:**

I, \_\_\_\_\_ (name in block capitals) wish to nominate  
\_\_\_\_\_ (nominee name in block capitals) as  
Parents' Representative on the Board of Management.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_